

Lyndeborough Budget Committee
Citizen's Hall, First Floor Meeting Room
November 29, 2016

Members Present: Burton Reynolds, Lee Mayhew, Stan Greene, Rick McQuade, Walter Holland, Sandy Schoen, Peter Dallas, Scott Roper

Other Present: Russ Boland, Fred Douglas, Lori Jean Corrao

Procedural Matters

Meeting began at 6:30pm.

Stan Greene and Rick McQuade were introduced and sworn in as new members of the budget committee.

Burton Reynolds was nominated for Chairman of the Budget Committee. He was elected by a unanimous vote.

Scott Roper was nominated for Vice-Chairman of the Budget Committee. He was elected by a unanimous vote.

Highway Department Budget

Kent Perry presented the budget for the Highway Department.

Administration

The employee for Heavy Equipment position left in August. It was decided to fill the vacancy with 3 part-time employees. This has caused this year's "Wages: Part Time" Budget to be overspent and will increase the "Wages: Part Time" Budget for 2017. This will reduce the "Wages: Overtime" Budget for 2017. This option provides Kent with more flexibility in scheduling and will help in the winter when we have storms. In the past Kent has had to keep people out on the roads all night and in some cases sleep in their trucks. Using a floating schedule with the Part-time employees will be much safer and reduce possible Liability issues. The Part-time employees will work an average of 32 hours/week and not receive benefits. Not receiving benefits was verified with our Legal Counsel.

The "Uniforms/Safety" Budget has been overspent this year because of an increase in uniform costs and will increase in 2017 because we plan to standardize the uniforms worn by the workers and also purchase a defibrillator for the department.

The “Radio” Budget was overspent this year due to the fact that we have upgraded the radios in the vehicles to solve the issues with “Dead Zones”, being able to call MACC Base, and more effectively communicate with other towns such as Mont Vernon and New Boston. The budget will remain flat for 2017.

Building Expense

The “Electricity” Budget has been underspent this year because Kent has changed out the lighting to LED and has improved the wiring at the garage. This budget is also being reduced for 2017.

The “Heating Fuel’ budget has been underspent this year because the furnace has been replaced with a newer more efficient one. This budget is also being reduced for 2017.

The “Building Maintenance and Supplies” Budget was overspent this year because of the new furnace and the garage door. It will be reduced slightly for 2017.

Highways and Streets Vehicle/Equipment Costs

The “Fuel” Budget has been underspent this year and is being reduced for 2017 because of the decrease in fuel costs.

The “Vehicle Costs – Vendor” Budget has been overspent this year and will increase in 2017 because we have implemented an aggressive maintenance policy for the vehicles with the vendors. This will provide us with better reliability, a longer life and get the highway employees out of the business of doing the maintenance which they are not equipped to do.

The “Equipment Costs – In-House Repair/Maintenance” Budget has been underspent this year and is being reduced for 2017 because of the maintenance program we have implemented with the vendors.

The “Tires’ Budget has been underspent this year because there have been no major issues and will remain flat for 2017.

Supplies

The “Bridge Maintenance” Budget will be funded with \$1 for 2017 as a placeholder. There is work that needs to be done, but can wait for now. The maintenance of the wood bridges requires Lindseed Oil and a license needs to be obtained from the Department of Environmental Services.

No money has been spent from the “Sand” Budget (emergency supply) this year. The budget will remain flat for 2017.

The “Salt” Budget has been underspent this year. This budget is directly proportion to the number of storms we have. The budget is also being reduced for 2017. Kent had changed the Sand/Salt mixture to 1:3 and this has helped reduce the amount of salt that is being used.

The “Other Aggregates” Budget has been overspent for this year because of the Mountain Road project and will remain flat for 2017.

The “Crack Seal” Budget has been overspent slightly this year. It will remain flat for 2017. The budget has doubled since 2015, but we can cover twice as much road and this will extend the life of a paving job by 3 years.

Road Maintenance

No money has been spent from the “Line Stripping” Budget this year and next year’s budget will be funded with a \$1 as a placeholder. No Line Stripping is planned.

The “Equipment Rental/Contracted Services” Budget has been overspent spent this year because of the Mountain Road project – (Blasting, Screening sand Roller Rental) and is being increased in 2017 because of Engineering Services needed for Center Road repairs and Catch Basin Cleaning planned for Mountain Road and the Temple Road Bridge.

No money has been spent from the “Guardrail” Budget this year and will remain flat for 2017. For 2017 there are plans to install guard rails at the swamp on New Road.

The “Paving” budget underspent this year and is being reduced for 2017. It costs approximately &72/ton of mix \$80,000/mile to pave a road. There was a discussion if we might be able to take advantage of using “Chip Seal” instead of paving – the cost is 20% of paving. Kent and Russ are having a Construction meeting and will discuss if Chip Seal can be used over a base coat or does it need to be paved. This budget will not be finalized until after that meeting.

Road Maintenance

The money received from the State from The “Block Grant” will be used to cover \$50,000 of the cost of the Mountain Road bond, supplement the Paving Plan, pay for the 2016 Freightliner Lease payment and cover the costs of improvement projects and equipment.

Adjournment

The meeting adjourned at 7:35pm.